

Information sources – an assistance for selection and professional application

The following scheme gives survey on information sources, which are available at the HTW Chur. Questions? Ask a librarian: bibliothek@htwchur.ch

Information sources	Content	Applicability	Up-to-dateness	Quality	Access
Library catalogue	Bibliographic and formal information as well as confirmation of location of books, periodicals and other materials	<ul style="list-style-type: none"> Search for title keywords, author name or technical terms. Possibility of ordering or reservation in the NEBIS-network. In the BGR-network (Grisons Cantonal Libraries Network) only reservation is possible. 	New acquisitions are immediately indicated	High	<ul style="list-style-type: none"> www.nebis.ch and other e.g. www.informationsverbund.ch
Lexica, encyclopaedias, dictionaries and reference books in the non-lending collection	Concepts and contexts, monolingual or multilingual	<ul style="list-style-type: none"> suitable for the initial access to a topic and collecting of appertaining concepts 	Print: low Internet: high Databases: high	High	<ul style="list-style-type: none"> Non-lending collection in libraries Internet: http://de.wikipedia.org Databases of Consortium: free online access on campus: www.htwchur.ch/bibliothek >databases From outside of the school: Switch-Login http://ezproxy.htwchur.ch
Textbooks and further materials on the library shelves	Compendiums, textbooks and handbooks, research and conference reports Thematic organized, within the subject according to sequence numbers (= location signature)	<ul style="list-style-type: none"> Sound information for education, continuing education, major and specialization Consult tables of contents and indices as well as bibliographies! 	Books: medium (depending on the year of publication) Please choose the newest edition!	High	<ul style="list-style-type: none"> Self service at the library shelves, information about location through library catalogues www.nebis.ch lendable
Journals	Professional articles on special topics, new developments and trends, book reviews, information about events and research reports	<ul style="list-style-type: none"> Important for the state of the research and knowledge, essential as a basis for academic work. Use annual registers! Consult websites! 	High	High	<ul style="list-style-type: none"> Use in the library, Verification of collection through library catalogues www.nebis.ch not lendable, scan or copy

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E-Journals and journal articles in specialized databases	Articles on special topics, new developments and trends, conference reports sometimes as full text sometimes as brief descriptions (then full text acquire possibly at the source)	<ul style="list-style-type: none"> ▪ Wider spectrum than in the library collection, ongoing updates, all important sources and documents are recorded. ▪ Possible search of the full text ▪ Possible metasearch 	High	High	<ul style="list-style-type: none"> ▪ Free online access access <u>on campus</u>: www.htwchur.ch/bibliothek >databases ▪ From outside of <u>the school</u>: Switch-Login http://ezproxy.htwchur.ch ▪ Acquire information before the first research
Esteemed daily newspapers and weekly magazines as well as their archives	Current and background information, articles focused on particular subjects in special supplements	<ul style="list-style-type: none"> ▪ Acquisition of information about contemporary or in the past current subjects of public interest. ▪ Consult websites and archives! 	High	High	<ul style="list-style-type: none"> ▪ Daily newspapers are available in the lounge, weekly magazines in the library. ▪ Free access for some online archives <u>on campus</u>: www.htwchur.ch/bibliothek >databases ▪ From outside of <u>the school</u>: Switch-Login http://ezproxy.htwchur.ch ▪ Articles issued before 1990 are usually available only at the publishing house
Web portals, Home pages from famous companies and institutions (Universities, agencies etc.)	Large quantity of first-hand information Differentiate between facts and advertisement!	<ul style="list-style-type: none"> ▪ Extensive material up to the full text. Facts, statistics, laws etc. ▪ Use URL direct search, search engines or web directories. ▪ Critically test reliability of the source! 	Varying	Mostly good	<ul style="list-style-type: none"> ▪ See the library link collection „Linksammlung zu den Fachbereichen“ ▪ Create your own link collection!